



## **Office Hours**

Subject: Office Hours of the Linguistic and Cultural Mediator

Dear Parents and Guardians,

My name is Andreia Soares and I am the Linguistic and Cultural Mediator for the Mirandela School Group. My main role is to promote student integration, clarify how the education system works to improve understanding and manage expectations, and build a strong bridge between families, students, and the school.

This communication serves to inform you that my office hours will be on Tuesdays, from 11:30 a.m. to 12:30 p.m, in the school EB Luciano Cordeiro. To schedule an appointment, please send an email.

During this period, I will be available to meet with you, providing the necessary support and clarifying any questions related to your students and their academic progress.

Thank you for your cooperation.

Email: andreia.soares@aemirandela.pt